



PRICE ENTERPRISES
INC

JOB DESCRIPTION

Reviewed 7/10/2020

POSITION: CAR WASH SUPERVISOR

JOB SUMMARY:

Must be able to perform all of the job responsibilities described in the position of Car Wash Concierge including but not limited to:

- Greets customers with a smile as they drive up.
- Explains wash services to customers.
- Must be observant and able to spot potential problem vehicles.
- Responds to equipment malfunctions to assist customer.
- Assists customers with Auto Sentry Pay Station as needed.
- Tunnel, vacuum, machinery and equipment cleaning as described in SOP 11-18 CW and SOP 05-18CW.
- Assumes flight deck manager responsibilities when requested by the manager or supervisor and observes SOP 07-18CW.
- Must become knowledgeable in carwash services in order to increase sales.
- Handles customer complaints as appropriate.
- Responsible for physical appearance of site and may shut down car wash upon closing at end of business day.
- Performs other duties as assigned and as described in SOP 10-18CW.

In addition to the duties above, assists Manager and Senior Manager as necessary in maintaining a safe work environment, training new employees, maintaining chemical/supply inventories, understands and can communicate and/or assist with lock out/tag out, HAZCOM, SDS and other safety policies.

REQUIREMENTS:

- Written and oral communication skills as well as the ability to read and provide appropriate technical communication to customers.
- Exceptional customer service skills.
- This is an outdoor job, must be able to walk and/or stand for long periods of time, up to 100% of shift.
- Ability to lift 30 lbs to a height of 3-4 feet and move items of that weight within the shop.

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